

	<p>~ Car boot sale: Three volunteers for the café – Angie, Colette and Terry (after 12 noon) plus Annabel.</p> <p>~ Pensions: Jonathan would advise us of the PAYE reference needed to get our staging date for automatic enrolment of employees in a company pension.</p> <p>~ Newsletter: Mark will compile & print the next newsletter. Katie will be responsible thereafter. Moving the big printer into the Pavilion was discussed.</p>	Jonathan Mark
Fundraising	Mark had re-written sections of the Awards for All bid very successfully and, with some additions, he would work with Katie to finalise this as a matter of top priority. .	Mark/ Katie
Staffing & Resources	Paddy had circulated the letter to all the Hereford accountancy firms regarding a pro-bono Financial Director and it was agreed that these should be posted out now as negotiations with Mark's contact had stalled.	Paddy
C.A.T.	Paddy had learned that Herefordshire Council now required a five year financial forecast. The business case included a forecast of three years including 2014, now over. Jonathan would look at providing 2014 'actual' figures plus a forecast of an additional three years. Paddy was meeting Dave Tristram on 24 th March to move the application forward.	Paddy
Finance	<p>The accounts for 2014 & CIC34 had been filed and accepted by Companies House and Jonathan sent an appeal/challenge regarding the penalty levied for the late filing of the 2013 accounts.</p> <p>He presented the profit and loss account for the first two months of the year, which reflected a loss of £2,607.73. Suggestions for marketing the room rental/function space available in the Pavilion included creation of a Children's Party flier to go into the school bags, making undertakers aware of the Pavilion as a resource, researching courses/activities held in alternative venues.</p> <p>The first £5,000 of the Event Funding from Hereford City Council had been received and would be held as a restricted fund. Current balances were £3,432 in the WW1 fund and £20,840 unrestricted.</p>	Katie Mark Lisa
Review of Project Plan & Risks	The discussion on the FOCG Activity Plan for the next five years was continued with particular emphasis on the timing of the Reaching Communities bid from writing the bid through Stages One & Two to the Business Plan and Final Development. Paddy will draw it all together, circulate the plan and assign duties. We will need to assess our capacity as a Director group in relation to the plan. It was agreed to invite Dave Tristram to a meeting in September.	
Any Other Business	<p>~ It was agreed to buy two large gazebos to replace our original marquee.</p> <p>~ The date for the AGM was set for Thursday, 1st October.</p>	Mark
Date of Next Meeting	Thursday, 30th April, 2015 at 7pm at the Castle Green Pavilion, Hereford	
2015 Meeting Dates	28th May, 18th June, 23rd July, 20th August, 17th September, 29th October, 19th November	