

	<p>have access to view payments and know whom to chase. Also useful for membership payments.</p> <p><i>Bookings</i> are looking good. There is a possible block booking for six weeks of the summer holidays, which is excellent as it is usually dead space then. Also a small wedding reception and lots of kitchen hire coming up.</p> <p><i>Events</i> taking up most of the time at the moment.</p> <p>GDPR: Katie had sent the volunteer email contact list which Lisa would put together with the membership & events lists so that only one GPDR email Privacy Notice would need to be sent out.</p>	<p>Mark</p> <p>Lisa</p>
Business Plan, Risks & Resources	<p>The Business Plan should be reviewed in detail once the CAT had come through.</p> <p>~ The Risk Register was strategic rather than operational. We should develop a clear set of objectives and assess the operational risks inherent in achieving those objectives. In the meantime, our current register was sufficient but would be reviewed if there were changes.</p> <p>~ We would be making very large bids but there is initial funding available for the application process giving potential to co-opt or buy in expertise.</p> <p>~ The Skills & Capacity Review was adjusted to reflect current activities and Amanda would update it, adding tax advice expertise and reducing the Comments to a) Directors seem to be able to give as much time as is needed at the moment & b) We are a committed group.</p>	Amanda
Finance	<p>The current workload will be divided between Nicky Roberts as bookkeeper (practical) and Martin as Financial Director (strategic). The handover with Steve is still in progress as is finalisation of the 2017 accounts. The apparent underspend under the Awards for All consultation would be put against personnel costs which were very much higher than expected. £1,000 from the HHD budget would be allocated to personnel costs as usual. The accounts show a loss of £165 for 2017. The current balance was approximately £19,000 although there were some large debit amounts to come out of that shortly.</p> <p>Lisa would check the threshold for obtaining 3 or more quotes.</p>	<p>Steve/Martin</p> <p>Lisa</p>
Any Other Business	<p>Hay Castle has achieved 150K funding for a Clore Learning Space in Hay.</p> <p>~ New 'Reaching Communities' funding opening soon.</p> <p>~ A 'thank you' for Steve was agreed.</p>	Amanda & Mark
Date of Next Meeting	Thursday, 19th April, 2018 at 7pm at the Castle Green Pavilion, Hereford.	